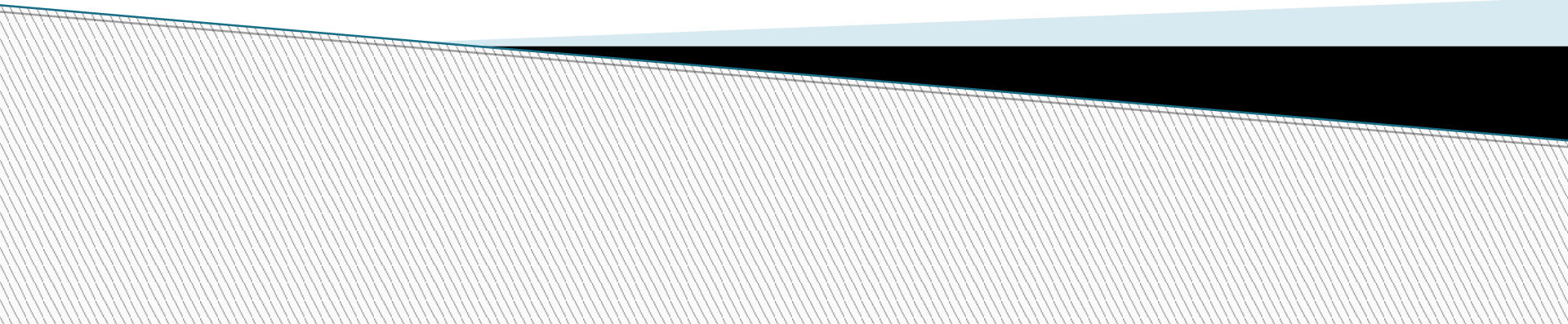
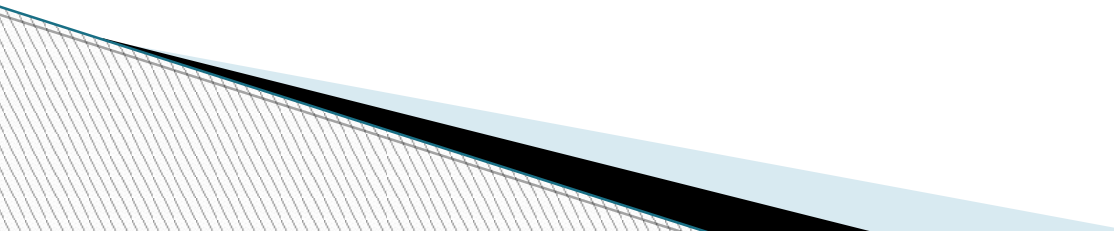


Contents of the Child Abuse and Neglect Report 300.30

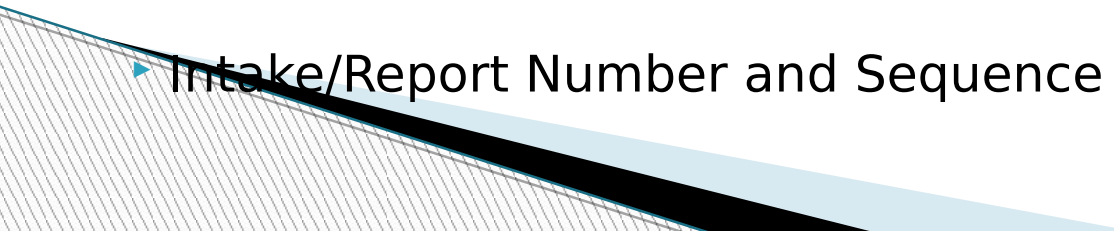
The Intake Summary



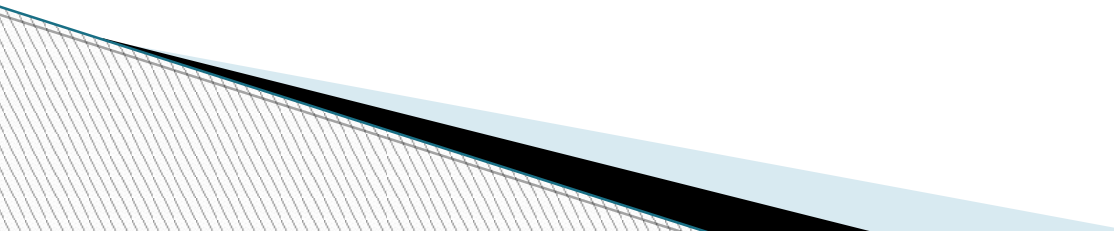
Core Competencies

- ▶ Understand the contents of the Intake/Report that is generated by the State Central Register
 - ▶ Understand the purpose of the Soundexing process and how it relates to Sequencing of a Intake/Report
 - ▶ Understand the impact of prior reports has on the Sequencing of the Intake/Report
 - ▶ Understand the process of how Response Codes are assigned to the Intake/Report
- 

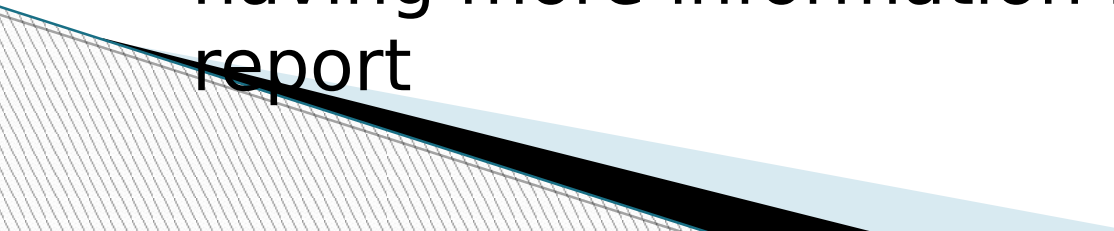
Intake Summary

- ▶ Names of the “Subjects” of the Intake/Report
 - ▶ Name of the Reporter and Other Persons with Information
 - ▶ Dates of Birth
 - ▶ Addresses/Contact Information
 - ▶ Narrative of the Reporters Concerns
 - ▶ Assigned Allegation
 - ▶ An Assigned Response Code
 - ▶ Intake/Report Number and Sequence
- 

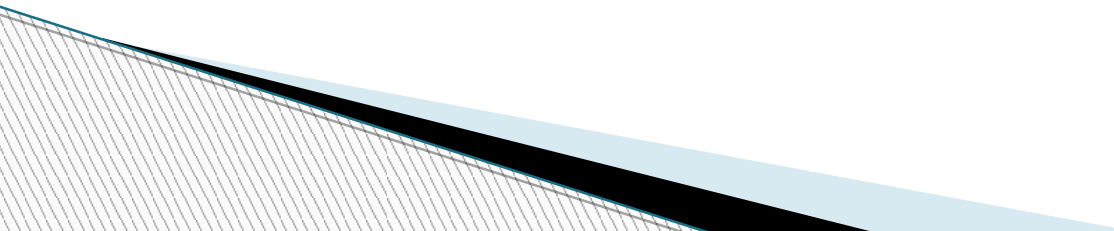
Subjects

- ▶ Alleged Victims
 - ▶ Alleged Perpetrators
 - ▶ Non-Offending Caregivers
 - ▶ Other Children
- 

Reporter, Source and OPWI

- ▶ Reporter: The person who makes the call to the hot-line
 - ▶ Source: Person identified by the reporter as being the origin of the information being reported
 - ▶ Other Person With Information: Person identified by the Reporter as possibly having more information relative to the report
- 

Identifying Information of Subjects

- ▶ Names of Subjects
 - ▶ Dates of Birth
 - ▶ Addresses: Residence, Current Locations and location of the Incident of Abuse and/or Neglect
 - ▶ Soundexing
- 

Soundex and Sequencing

- ▶ SACWIS requires Soundexing of names of Subjects
- ▶ Soundexing allows the CFW to “Link” Subjects who have pervious or current involvement with the CANTS (Child Abuse and Neglect Tracking System) into the new Intake/Report
- ▶ This directly impacts the Sequencing of the Intake/Report number assigned (IOR /SOR)

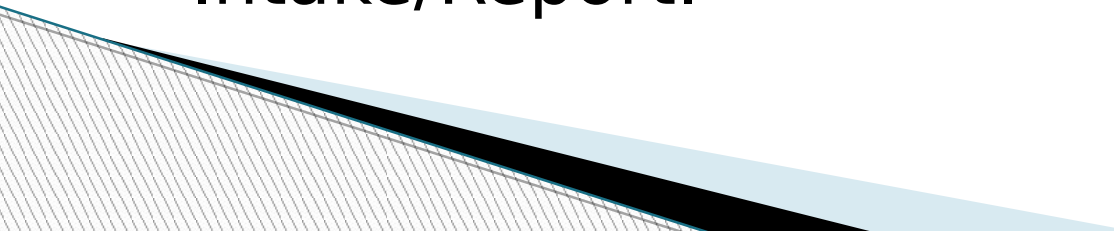
Retention Codes and Sequencing

- ▶ Mandated Reporter intakes remain on the system one full year after the Final Finding is submitted.
- ▶ Non-mandated reporter intakes fall off the system 30 days after the Final Finding is submitted.
- ▶ 5 Year Retention
- ▶ 20 Year Retention
- ▶ 50 year Retention
- ▶ 5 Year Retention for reports held as Harassment (Unfounded)

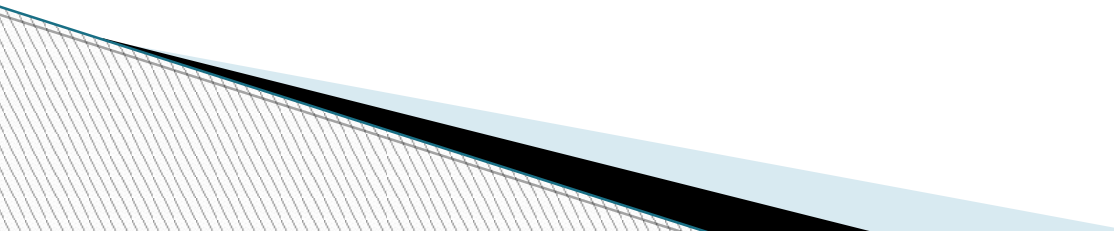
Unfounded Reports

Indicated Reports

Narrative and the Allegation

- ▶ “Reporter stated.....”
 - ▶ Allegations are assigned by the CFW based on the criteria of what constitutes Abuse and/or Neglect per ANCRA and that statements made by the reporter that are detailed in the Narrative Section of the Intake/Report.
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Response Codes

- ▶ The Mandate per ANCRA is to see the child with in 24 hours of the receipt of the report to SCR
 - ▶ Certain circumstances require that the Child Protection Investigator respond in a more expedited manner
 - ▶ Per Procedure 300.30 The Response Codes are:
Normal, Action Needed and Emergency
- 

Initiation Time

Meeting the Mandate

When does the 24 hour time frame to meet the mandate begin?

